



### **Brief Homestudy Checklist**

To prepare for a homestudy, you must gather background information to assist the social worker and to comply with applicable state regulations. This brief checklist gives you an idea of the kinds of documents you will need to find and provide prior to your home study. You may send email to [team@fullcircleadoptions.org](mailto:team@fullcircleadoptions.org) with any questions about this stage of the process. We know this is a lot of work, but it helps us to help you meet the requirements and move on to your goal!

A. Background Checks (required by state & federal law) for every person age 15 & over (state) & every person over 18 (federal)

B. Signed release forms permitting us to communicate with/receive information from other professionals (e.g. receive health history).

C. Homestudy-specific information and reports as follows:

- Medical Reports for all persons living PT/FT in the home
- Infertility statement(s) if applicable
- Three years' of IRS returns
- Verification of Health Insurance for the child to be adopted
- Employer references for all prospective adoptive parents working outside the home
- Individual autobiography for all adoptive parents (for social worker's use only; helps us get to know you);
- If you have children already, a medical report for each child, verification of vaccination according to AAP and a school/daycare report for each child (if applicable).
- 2 certified copies of each birth certificate for adoptive parents and children
- 2 certified copies of marriage certificate
- 2 certified copies of divorce decrees and death certificates for each household member
- Lead paint free documentation, veterinarian letter of pet safety, any applicable home safety matters resolved, e.g. well water testing, pool protections and gun safety training and gun cabinet safety certificate (as applicable)

D. Written Physical Requirements of the Home – prepared by social worker after visiting your home. We share the requirements with you ahead of time.

The prospective adoptive family completes the application and forms acknowledging agency policies and financial policies prior to beginning the homestudy. We hope that this information is helpful to you. Please call with any questions at the number above or email: [team@fullcircleadoptions.org](mailto:team@fullcircleadoptions.org). Looking forward to working with you on your adoption!

Thanks,

*The Full Circle Adoptions Team*